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THE PARKS
PRE PRIMARY

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THE PARKS PRE-PRIMARY

HEALTH & SAFETY POLICY



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1. Policy Statement:

The Parks Pre-Primary is committed to providing a safe and healthy environment for all children, staff, and visitors. We aim to prevent accidents, injuries, and illnesses by implementing effective health and safety measures. This policy outlines our commitment to maintaining high standards of health and safety within our nursery school.

2. Responsibilities:

2.1 Management:

- The management team will ensure that health and safety procedures are in place and regularly reviewed.
- They will allocate appropriate resources for the implementation of health and safety measures.
- The Head is designated as a competent person responsible for overseeing health and safety matters.

2.2 Staff:

- All staff members are responsible for maintaining a safe and healthy environment.
- They will receive appropriate health and safety training and be aware of their roles and responsibilities.
- Staff members must report any hazards, incidents, or concerns to the Head.

2.3 Parents and Visitors:

- Parents and visitors are expected to follow health and safety guidelines while on the premises.
- They must report any hazards or concerns to a staff member or the Head.

3. Risk Assessment and Hazard Control:

- Regular risk assessments will be conducted to identify potential hazards.
- Control measures will be implemented to eliminate or minimise risks.
- Risk assessments will be reviewed and updated as necessary.

4. Fire Safety:

- Fire safety procedures, including evacuation routes and assembly points, will be established.
- Fire drills will be conducted regularly to ensure preparedness.
- Firefighting equipment will be maintained and regularly checked.

5. First Aid:

- Adequate first aid provisions will be available on-site.
- Trained staff members will be responsible for administering first aid.
- Records of accidents and incidents requiring first aid will be maintained.

6. Hygiene and Sanitation:

- Strict hygiene practices will be followed, including regular handwashing and sanitisation.
- Cleaning schedules will be implemented to maintain a clean and safe environment.
- Proper waste management procedures will be in place.





7. Security and Child Protection:

- Measures will be taken to ensure the security and safety of all children, including appropriate supervision and access control.
- Child protection policies and procedures will be implemented to safeguard children from abuse or harm.

8. Training and Communication:

- Staff members will receive regular training on health and safety topics.
- Health and safety information will be communicated to all staff, parents, and visitors.

9. Monitoring and Review:

- The health and safety policy will be regularly monitored and reviewed to ensure its effectiveness.
- Feedback and suggestions from staff, parents, and visitors will be considered for improvement.

